

NOTICE OF MEETING

MEETING	Ridgeway Shared Service Partnership Strategic Board
DATE/ TIME	Monday, 3rd November, 2008 8.30 am
PLACE	CONFERENCE ROOM 1, THE ABBEY HOUSE, ABINGDON
CONTACT OFFICER	Name: Steve Culliford Telephone: 01235 540307 E-mail: steve.culliford@whitehorsedc.gov.uk Websites: www.southoxon.gov.uk and www.whitehorsedc.gov.uk

The Ridgeway Shared Services Partnership aims to increase access to its public meetings. Reports can be accessed on the websites at www.southoxon.gov.uk and www.whitehorsedc.gov.uk. You can contact the officer named above for printed copies.

Membership

<i>Councillor</i>	<i>Representing</i>
Mrs E A Ducker	South Oxfordshire District Council
Mr I R Mann	South Oxfordshire District Council
Mrs M De Vere	Vale of White Horse District Council
Mr T De Vere	Vale of White Horse District Council



CAROLE NICHOLL
Head of Democratic Services
Vale of White Horse District Council

24 October 2008

AGENDA

Open to the Public including the Press

1. **Apologies for Absence**

To receive apologies for absence.

2. **Minutes**

(Pages 3 - 7)

To adopt and sign as a correct record the minutes of the Ridgeway Shared Services Partnership Strategic Board meeting held on 28 July 2008.

3. **Declarations of Interest**

To receive any declarations of interest.

4. **Minutes of the Operations Board**

(Pages 8 - 20)

To receive and note the minutes of the Ridgeway Shared Services Partnership Operations Board meeting held on 15 July, 18 August and 22 September 2008.

5. **Performance Monitoring**

(Pages 21 - 42)

To consider the monthly summary dated September 2008 and the appendices (attached), including updates on:

- Council Tax Collection Stats – September 2008
- Debtors' Information Pack
- Monthly Monitoring Graphs
- Aged Debt Analysis
- Internal Audit Update
- Investigations Team Update
- Accountancy Update

6. **Any Other Business**

7. **Dates of Forthcoming Meetings**

To note that forthcoming meetings of the Strategic Board will be held on:

- Monday 2 February 2009
- Tuesday 5 May 2009 (avoiding May Day Bank Holiday Monday)

All of these meetings will be held the Vale of White Horse District Council's offices at The Abbey House, Abingdon, and each meeting will start at 8.30am.